

## **DOCUMENTS REQUIRED FOR DEMARCATION**

1. NOC for dues clearance from Finance.
2. Demarcation & Pass Performa to be filled by the owner or DHA's special power of attorney holder.
3. Photocopy of TIP tax for phase I to V and VIII, and photocopy of IPF for phase VI-VII.
4. Undertaking of Water Boring on Stamp paper of Rs. 50 duly attested by Oath Commissioner.
5. Copy of 'Drawing approval Letter' issued by DHA.

### **NOTE:**

- *Demarcation is valid for one month only in case construction activity has not commenced.*
- *After receiving the demarcation papers, Owner / DHA's Special Power of Attorney Holder is bound to construct Septic Tank & Temporary Lavatory as per approved drawing within the plot area and both should be ready before the field staff visit.*

**A PASS**  
**NON-TRANSFERABLE**

1. The bearer of this chit Mr./Mrs. \_\_\_\_\_  
Owner of Plot No \_\_\_\_\_ Sector \_\_\_\_\_ Phase \_\_\_\_\_ is  
permitted to bring the building material during the time fixed by DHA. Main  
Boulevard will not be used by Truck/ Tractor Trolley etc, failing which the penalty  
will be imposed for progressive damage. The carrier will carry the original copy  
and no copy will be produced/ acceptable.
  
2. This permission is valid up to \_\_\_\_\_

Dated \_\_\_\_\_

Director (BC)

**A PASS**  
**NON-TRANSFERABLE**

1. The bearer of this chit Mr./Mrs. \_\_\_\_\_  
Owner of Plot No \_\_\_\_\_ Sector \_\_\_\_\_ Phase \_\_\_\_\_ is  
permitted to bring the building material during the time fixed by DHA. Main  
Boulevard will not be used by Truck/ Tractor Trolley etc, failing which the penalty  
will be imposed for progressive damage. The carrier will carry the original copy  
and no copy will be produced/ acceptable.
  
2. This permission is valid up to \_\_\_\_\_

Dated \_\_\_\_\_

Director (BC)

**DEMARCATIION AND INSPECTION SHEET FOR  
RESIDENTIAL / COMMERCIAL BUILDING**

1. Plot No. \_\_\_\_\_ Sector \_\_\_\_\_ Phase \_\_\_\_\_ Owner's Name \_\_\_\_\_

(Sign / date by Surveyor)

(Sign / date by Sub Engr)

(Sign / date by SDO)

(Sign / date by Owner)

	<u>Stage Checked</u>	<u>Date</u>	<u>Remarks</u>	<u>Sign of Surveyor</u>	<u>Sign of Sub Engr</u>	<u>Owner/Attorney Signature</u>	<u>Sign of SDO</u>
a.	Demarcation. <b>(Visit of SDO is must)</b>						
b.	When layout is completed before start of work.						
c.	Basement Work.						
d.	Boundary w all Upto NSL.						
e.	Main Building at DPC Level. <b>(Visit of SDO is must)</b>						

2. **INSPECTION OF REST OF THE BUILDING.**

	<u>Stage Checked</u>	<u>Date</u>	<u>Remarks</u>	<u>Sign of Sub Engr</u>	<u>Name /Cell # of Owner/attendant</u>	<u>Sign of SDO</u>
f.	Construction of Septic tank & Temporary bath/ Sewer line.					
g.	Before pouring of roof slab of 1 <sup>st</sup> floor. <b>(Visit of SDO is must)</b>					
h.	First floor structure 1ft above roof of ground floor. <b>(Visit of SDO is must)</b>					
i.	Mezzanine Floor. <b>(For Commercial Area only)</b>					
j.	Before pouring of roof slab of Second Floor. <b>(For Commercial Area only)</b>					
k.	Before pouring of roof slab of Third Floor. <b>(For Commercial Area only)</b> <b>(Visit of SDO is must)</b>					
l.	Before pouring of roof slab of Fourth Floor. <b>(For Commercial Area only)</b>					
m.	Mumtee / Stair / Lift w ell. <b>(if applicable)</b>					
n.	Location/ Construction of Underground water tank.					
o.	Before occupation, Visit for Water / Sewer Opening. <b>(Visit of SDO is must)</b>					

3. Sewer opened on \_\_\_\_\_

4. House completed on \_\_\_\_\_

**Note:** SDO / Sub Engr / Svy will check the under construction house/building after every 20 days with a view to monitor the drawing / construction violations.

**DEMARCATIION AND INSPECTION SHEET FOR  
RESIDENTIAL / COMMERCIAL BUILDING**

1. Plot No. \_\_\_\_\_ Sector \_\_\_\_\_ Phase \_\_\_\_\_ Owner's Name \_\_\_\_\_

(Sign / date by Surveyor)

(Sign / date by Sub Engr)

(Sign / date by SDO)

(Sign / date by Owner)

	<u>Stage Checked</u>	<u>Date</u>	<u>Remarks</u>	<u>Sign of Surveyor</u>	<u>Sign of Sub Engr</u>	<u>Owner/Attorney Signature</u>	<u>Sign of SDO</u>
a.	Demarcation. <b>(Visit of SDO is must)</b>						
b.	When layout is completed before start of work.						
c.	Basement Work.						
d.	Boundary w all Upto NSL.						
e.	Main Building at DPC Level. <b>(Visit of SDO is must)</b>						

2. **INSPECTION OF REST OF THE BUILDING.**

	<u>Stage Checked</u>	<u>Date</u>	<u>Remarks</u>	<u>Sign of Sub Engr</u>	<u>Name /Cell # of Owner/attendant</u>	<u>Sign of SDO</u>
f.	Construction of Septic tank & Temporary bath/ Sewer line.					
g.	Before pouring of roof slab of 1 <sup>st</sup> floor. <b>(Visit of SDO is must)</b>					
h.	First floor structure 1ft above roof of ground floor. <b>(Visit of SDO is must)</b>					
i.	Mezzanine Floor. <b>(For Commercial Area only)</b>					
j.	Before pouring of roof slab of Second Floor. <b>(For Commercial Area only)</b>					
k.	Before pouring of roof slab of Third Floor. <b>(For Commercial Area only)</b> <b>(Visit of SDO is must)</b>					
l.	Before pouring of roof slab of Fourth Floor. <b>(For Commercial Area only)</b>					
m.	Mumtee / Stair / Lift well. <b>(if applicable)</b>					
n.	Location/ Construction of Underground water tank.					
o.	Before occupation, Visit for Water / Sewer Opening. <b>(Visit of SDO is must)</b>					

3. Sewer opened on \_\_\_\_\_

4. House completed on \_\_\_\_\_

**Note:** SDO / Sub Engr / Svy will check the under construction house/building after every 20 days with a view to monitor the drawing / construction violations.

## UNDERTAKING

*(On stamp paper of Rs. 50/- duly attested by Oath Commissioner)*

1. I, \_\_\_\_\_ son/ daughter/ wife of \_\_\_\_\_, resident of \_\_\_\_\_ NIC No. \_\_\_\_\_, owner of Plot no. \_\_\_\_\_ Sector \_\_\_\_\_ Phase \_\_\_\_\_ hereby undertakes that:-

- a. I will not ask DHA to provide water connection during construction of house/building on the above plot.
- b. I will make own arrangement of water supply for construction through a bore and installing water pump at own expense within own area of plot/ 3 ft away from commercial plot in road space.
- c. The depth of bore will not exceed 200 ft and maximum 2 HP motor will be installed with the pump.
- d. I will not install pump in other open plot or vicinity of other plot.
- e. I will not obtain water from adjoining house/building for construction purpose if so DHA may take any appropriate action/imposing of fine/sealing of pump/removal of pump.
- f. In case of violation of byelaws/approved drawing during construction DHA may seal the water pump to stop further work. If seal is found tempered or damaged, DHA may impose fine or take any appropriate action.
- g. I will ask DHA to restore the water after rectification/settlement of construction violation.
- h. After completing the house/building I will remove the water pump and destroy the bore completely to the satisfaction of DHA.
- i. I will apply for sewer opening, water connection along with requisite fee for sewer opening and installation of water meter. The house/building will not be occupied till provision of water meter and sewer opening.
- j. I will pay water/ sewerage bill as per water meter reading and tariff as decided by the Authority and revised from time to time.
- k. I will not re-arrange any bore/water pump at any stage.
- l. I will abide by the rules/instructions issued from time to time from DHA. In case of non-compliance DHA may take any action, which includes disconnection of services and imposing of fine as per rules.

Signature & Thumb Impression:

\_\_\_\_\_