

DOCUMENTS REQUIRED

1. Architect Stability Certificate (Original + Photocopy)
2. Structure Stability Certificate (Original + Photocopy)
3. Form A & B (Cantt Board). Filled With Owner's Current Address
4. 01 x Tracing Cloth + 07 x Ammonia Prints + 01 x Soft Copy in Form Of CD (AutoCAD Format) + 02 x Ammonia Prints of firefighting drawing (Only For Commercial)
5. Photocopy of Allotment / Transfer Letter.
6. Photocopy of Site Plan Issued By Building Control Branch in Current Owner's Name.
7. Photocopy of CNIC of the Owner.
8. Original paid Challan of Drawing Scrutiny Fee.
9. General Undertaking on Affidavit Rs.50/- (Specimen available with Customer Care)
10. Undertaking on Affidavit Rs.50/- For Temp Lavatory in Residential Buildings (Specimen available with Customer Care).
11. Undertaking on Affidavit Rs.50/- in case of Basement (Specimen available with Customer Care).
12. Undertaking on Affidavit Rs.50/- For Swimming Pool for Residential Building. (Specimen available with Customer Care).
13. No claim of services on Affidavit Rs.50/- for (Ext, DD, XX, Phase - V, VI, VII, VIII & IX).

Note:

- All undertakings to be duly signed by owner and attested by the Oath Commissioner.
- 3 x Photocopies of Paid Challan of TIP Tax / IPF are required to receive approved drawings.
- Customer will collect details of TIP Tax / IPF from Building Control Branch and Obtain Challan Form from Finance counter to deposit in National Bank of Pakistan (NBP).

CERTIFICATE BY ARCHITECT

14. The drawing of the house / building for _____,
CNIC No. _____ to be constructed on Plot No. _____,
Sector _____, Phase _____, in Defence Housing Authority Lahore Cantt has been
checked by us in the capacity of Consulting Architects / Engineers and we certify that:-

- a. Drawings have been prepared in accordance with DHA Byelaws and Building Control Branch Guidelines.
- b. We take complete responsibility of correctness of submitted drawings and assume their ownership.
- c. We fully endorse that any malpractice found in the submitted drawings will make us liable for suspension; un-registration or any other penalty deemed appropriate by DHA Lahore.
- d. The building is designated according to the seismic zone in which it is located and is structurally sound against earthquakes.
- e. If asked to supervise the said building, we certify that approved drawings / byelaws of DHA will be adhered strictly in every respect and no change will be made on site without prior written approval of DHA and that we also take full responsibility for any violation and damage to the structure during the construction of the above house / building.

Signature: _____

Architect Name: _____

PCATP Reg. No. _____

Firm Stamp: _____

Date: _____

CERTIFICATE BY STRUCTURE ENGINEER

I, Engineer _____, M.Sc. Structure Engineer here by submit that:

The structure of proposed commercial building at plot No. _____, Sector _____, Phase _____, Defence Housing Authority, Lahore has been designed by me according to the standard engineering practices as described in the ACI Code / Pakistan Building Code. I shall take full responsibility for the adequacy of structure design as the drawings are signed and stamped by me. Moreover, I will supervise the complete construction of the above mentioned building as per drawings approved by the DHA and standard engineering practices given in ACI Codes / Pakistan Building Code. I will also ensure quality work at different stages of construction and will be fully responsible for its structural safety.

Signature: _____

Experience: _____ Years
(After M.Sc. Structure)

Firm Stamp: _____
(Structure Engineer / Firm Stamp)

Date: _____

I, _____, S/O, D/O, W/O _____ having CNIC No. _____, Contact No. _____ R/O _____ in possession of my free will and without any coercion or duress, do hereby solemnly affirm and declare as under:-

15. I am owner of Plot no. _____ Sector, _____, Phase _____, Measuring _____, situated in DHA Lahore Cantt.
16. I have read and understood the Construction Byelaws of the DHA and will abide by them.
17. I will make the construction strictly according to the approved drawing .In case of any addition / alteration, I will submit revised drawing as per DHA byelaws for approval. I will not do any addition /alteration prior to approval of the revised drawing.
18. In case of willfully keeping windows towards the rear side of my house, I will not lodge any privacy complaint against the planning / construction of the house located in neighborhood.
19. I will make boundary wall upto plinth level before starting the construction of the main house/commercial plaza.
20. I will not do any type of construction (washroom / toilet etc.) in Mumty Area.
21. I will not use Mumty Area for living of servants etc.
22. I will get the following checked progressively and will sign the sheet in token thereof:
 - a. Demarcation before starting the work at site.
 - b. On completion of boundary wall up to NSL.
 - c. On attaining the roof height of basement, ground floor, first floor and second floor (for commercial area only) and Mumtee (if applicable) before casting of slab.
 - d. Construction of ground floor at DPC level.
 - e. On the raising 1st floor structure 1 ft. above floor.
 - f. On completion of septic tank prior to putting the cover.
 - g. On making the Ramp according to the approved plan.
23. I will apply for water / sewerage connections on completion of my house / building alongwith requisite fee and intimate DHA for inspection.
24. I will not occupy the house / building nor place any office / households furniture item or establish any kind of kitchen before opening of water / sewerage connections, otherwise I am liable to violation charges as per DHA byelaws.
25. I will not make any construction /installation of steel stair in clear space and keep it as such forever.
26. I will not cut the road for any purpose without getting written permission from the DHA.
27. I will not use road for dumping the material, mixing the mortar / concrete, cutting steel bars etc.
28. I will not put earth outside the boundary wall higher than berm level and will not erect fencing / hedging / thick vegetation in road space.
29. I will construct RCC boundary wall or RCC columns on boundary walls at every distance / interval of 10' of my plot if plot depth is more than 5" from crown of road.
30. **FOR COMMERCIAL AREA ONLY.** Certified that I will brick pave the area between my shop and road conforming to the slop of the road berm. I will make a step for entry to my shop with drains as per approved plan.
31. I have received copy of instructions regarding violations along with construction Byelaws.
32. I will provide fire extinguisher in my house / building and undertake that no completion certificate / NDC will be issued without it.
33. I will install the latest fire alarming system in my commercial building. I will not ask for completion certificate or NDC without completing this requirement.

Note:

1. In case of repeated failure to observe DHA rules / regulations the water supply may be disconnected / plugged by DHA staff. Either the violation will have to be demolished or will be dealt with according to Para-19 Chapter-IV of the Construction Byelaws.
2. Any oversight in the scrutiny or the documents and drawing at the time of the "NOC" or approval and sanction of the building plan does not entitle the owner to violate the byelaws.

Date: _____

DEPONENT

(Signature & Thumb Impression)

VERIFICATION:

Verified on Oath at Lahore this _____ day of _____ 20, that the contents of the above undertaking are true and correct to the best of my knowledge and belief.

DEPONENT

(Signature & Thumb Impression)

Undertaking

(On Stamp Paper Worth Rs.50/- Duly Signed By Oath Commissioner)

I, _____, S/O, D/O, W/O _____
having CNIC No. _____, Contact No. _____
R/O _____,

do hereby solemnly affirm and declare as under:-

- a. I'm owner of Plot No. _____ Sector _____ Phase _____ Measuring _____, situated in Defence Housing Authority, Lahore Cantt.
- b. I will construct the septic tank as per approved drawing prior to construct the house and provide a temporary lavatory linked with septic tank for labors.
- c. I will ask DHA for opening of sewer connection for this temporary lavatory.
- d. I will control over my labours and workers not to use the adjoining open plots for easing themselves.
- e. I will demolish the temporary lavatory completely soon after completion of house.
- f. I will apply for water/sewer connections on completion of my house/building alongwith requisite fee and intimate DHA for inspection.
- g. I will not occupy the house/building nor place any office/household furniture item or establish any kind of kitchen before opening of water/sewerage connections; otherwise I am liable to violation charges as per DHA byelaws.
- h. I also undertake that if above requirements are not fulfilled by me, DHA will be at the liberty to disconnect my water supply.

Date: _____

DEPONENT

(Signature & Thumb Impression)

VERIFICATION:

Verified on Oath at Lahore this _____ day of _____ 20 _____, that the contents of the above undertaking are true and correct to the best of my knowledge and belief.

DEPONENT

(Signature & Thumb Impression)