



SPECIAL POWER OF ATTORNEY (SPA)

Document
Reference:
4433041

(On E-Stamp Paper worth of Rs 2000/- duly attested by the Oath Commissioner)

By this Special Power of Attorney, made on this _____ day of _____ 20_____ at _____ I, Mr./Mrs./Miss. _____ (Co-owner if applicable) S/O, D/O, W/O _____ having valid CNIC No. _____ R/O _____

DO HEREBY APPOINT

Mr./Mrs./Miss. _____ (Co-owner if applicable) S/O, D/O, W/O _____ valid CNIC No. _____ R/O _____

as my special power of attorney and authorize him/her to do that following acts deeds and things,

1. To take possession of Plot No. _____, Sector _____, Phase _____ Measuring _____ situated in DHA Lahore Cantt vide their letter _____ dated _____.
2. To construct / demolish building on the said plot as sanctioned by the appropriate authorities and as permitted by their rules and regulations etc.
3. To submit drawings / plans etc. for approval.
4. To take any legal or administrative action related to the construction / demolition of said plot.
5. Receive Completion Certificate of the said property.
6. I, hereby agree that all acts deeds and things legally done by the said Attorney shall be considered as act deeds and things done by me and I undertake to ratify and confirm the same as if personally done by me.

Date: _____

IN WITNESS WHEREOF I have signed this deed on the date as mentioned above.

Attorney

Owner

(Signature & Thumb Impression)
Name: _____
CNIC No: _____
Phone No: _____

(Signature & Thumb Impression)
Name: _____
CNIC No: _____
Phone No: _____

Witness No. 1

Witness No. 2

(Signature & Thumb Impression)
Name: _____
CNIC No: _____
Phone No: _____

(Signature & Thumb Impression)
Name: _____
CNIC No.: _____
Phone No: _____

DOCUMENTS REQUIRED

1. Application to Executive Director Transfer & Record requesting for issuance of Special Power of Attorney.
2. Original Special Power of Attorney on E-Stamp Paper worth Rs.2000/- and duly attested by Notary Public along with 3 x photocopies duly attested by Oath Commissioner.
3. Original paid challan of E-Stamp Paper fee Rs.2000/-duly attested by the Oath Commissioner (including Plot No, Sector and Phase).
4. Photocopies of CNICsof owner,attorney and witnesses (duly attested by Oath Commissioner).
5. 2 xpassport size Photographs of the attorney with blue background (duly attested by Oath Commissioner).
6. Original paid challanof Special Power of Attorney fee.
7. Photocopy of Allotment / Transfer letter.

Note:

- *Name, Signature, Thumb Impression & CNIC No. of Owner and Attorney must be on each page of Stamp Paper.*
- *Attorney will come to Transfer Branch on the given date, along with the acknowledgement issued by DHA Lahore alongwith original CNIC to collect the Special Power of Attorney (SPA) document.*
- *Special Power of Attorney (SPA) has to be cancelled by the Owner before starting the transfer procedure.*
- *If Owner is abroad all documents will be attested by the concerned Pakistani Embassy / Consulate.*